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# UITS Consultations

New construction? Renovating? Making a move to another office or building? Developing a new business process? Looking for ways to automate routine office tasks? UITS can work with you to assure a smooth transition and suggest the best solutions.

It is important for UITS to be involved early in the planning and development of any new project. Why?

- To assure enough data lines and electrical outlets are installed in the appropriate locations.
- To make sure required computers, printers, data communications equipment, and software are identified and ordered.
- To allow UITS technicians to better serve you by planning and scheduling installation of new equipment and software.
- To plan for growth in technology and avoid duplicating systems and resources.
- To suggest automation to support new business process.

To get us involved, simply submit an eQuest through MyCSU.