

Proctored Exams for other schools or associations

The CSU Testing Center proctors exams for students of other universities and colleges who live in our area, and professionals seeking licensure and certification.

If your exam is **computer-based**, have your school email the proctor instructions to us at testing_center@columbusstate.edu. Do not have instructions emailed to individual staff members.

If your exam is **paper-based**, have your school mail the test to us at the following address:

Columbus State University
Testing Center
4225 University Avenue
Columbus, GA 31907-5645

Cost: \$60. Payment is made online when you schedule your appointment. If you are allowed more than 4 hours to complete your exam, you will incur an additional \$60 fee and must call us to make arrangements for extended time.

Required ID: Your identification must be valid (unexpired), original, and include your full legal name, a recent photo, and signature. Acceptable IDs include passport, government-issued driver's license, state ID, or military ID.

Allowable items: You are responsible for bringing any resources your instructor is permitting you to use on the exam. We will provide you with scratch paper and pencil if allowed.

To schedule an appointment: [Click here](#) to indicate you have read the above information and are ready to schedule your appointment. Select **Proctored Exams for other schools** from the dropdown menu.