

# GACE® Assessments

## GACE® (Teacher Certification)

The Georgia Assessments for the Certification of Educators (GACE) is Georgia's state-approved educator certification assessment program. The purpose of the GACE assessments is to help the Georgia Professional Standards Commission (GaPSC) ensure that prospective educators have the knowledge and skills needed to perform the job of an educator in Georgia's public schools. [Learn more about GACE.](#)

## Content (Teaching Fields and Most Service Fields)

The content assessments test content knowledge and skills in specific certification fields. They are required for most certification fields in the state of Georgia. The assessments can consist of either one standalone exam or multiple testlets within an assessment, contain selected-response questions and, in some cases, one or more constructed-response (written, spoken, or signed) assignments.

The GACE Content and Service Field assessments feature a modular structure consisting of multiple testlets. Each testlet represents a key content area of the assessment. This testlet-based model is designed to give you more flexibility in how you take and pass the assessment. [Learn more about the new testlet design model.](#)

## Account Creation, Testing Eligibility, and Registration

**Step One:** Visit the [GaPSC](#) website.

- Select "Register" in the top menu bar. Follow the prompts to create your account. Be sure to enter your full legal name exactly as it appears on your ID and complete all required fields.
- You will receive a Georgia Certification ID number (GA CERT ID) through your MyPSC account. *Your GA CERT ID is used for identification throughout the certification and test registration process.*
- Be sure to request eligibility and select your reason for testing. [See additional instructions here.](#)

**Step Two:** Create Evaluation Systems GACE Testing Account.

- To create your testing account, select "Account" in the header menu or the "Log in" button in the main navigation menu on this website to go to the "Sign In" page. Once on the page, click the "Create an account now" link, then follow the steps outlined below to create your Evaluation Systems GACE testing account:
- Enter a permanent email address to use as your username. Do not use an email address that is temporary, such as one associated with a college or district affiliation to which you may not always have access.
- Create a password. Passwords are required to be between 12 and 30 characters and must contain at least one upper case letter, one lower case letter, and one digit and be sufficiently complex. Spaces and the following special characters are not allowed " &=`" ##[]-".
- Create a security question and answer. Your security question will be used to verify your identity should you need to change your password.
- Enter your Georgia certification ID number, last four digits of your social security number, first name, last name, and date of birth. You must enter the information exactly as it appears in your MyPSC account. You will need to provide your Georgia certification ID number, last four digits of your social security number, legal name, and date of birth so that your Evaluation Systems GACE testing account can import information from your MyPSC account.
- This is where you will register to test. The test you are approved to take will be listed there.

## Before You Register for your Assessment:

- Read the [GACE program's rules and policies](#), including the Rules of Test Participation
- If you plan to [request testing accommodations](#), review the process and requirements for submitting such requests

## How to Register for an Assessment

1. **Log in to your Evaluation Systems GACE testing account on this website to register for an assessment.** Note that registering for an assessment is a separate process from scheduling your testing appointment; therefore, you may schedule your testing appointment when you register or at a later time.  
**Note:** For most GACE assessments, your registration will be valid for one year from the date of issue. If you do not schedule a testing appointment and take your assessment within one year, or withdraw your registration within one year, your registration will expire, and you will not receive a refund or credit of any kind.
2. **Select your assessment(s).** You will be able to select only those assessments that you are eligible to take.
3. **Verify whether you intend to request alternative testing arrangements.** If you intend to request testing accommodations, you should submit your request as early as possible, especially if you are requesting an alternate assessment format. You will be contacted regarding the resolution of your requested alternative testing arrangements within three weeks after the request form and all required documentation have been received.
4. **Answer background questions.** These questions are required and are only used for the purpose of evaluating assessment questions. They are not maintained as part of your educator certification records.
5. **Choose score reporting options.** Your score report will be available in your Evaluation Systems testing account at 10 p.m. eastern time on your score report date, but you may also choose to have it sent to you via email. You may also select up to three eligible recipients to receive your assessment results. The recipients you add should be based on your reason for testing. Your scores are automatically sent to the GaPSC.
6. **Read and acknowledge the Rules of Test Participation.** Review the rules, requirements, and policies that apply to GACE registration and testing and agree to abide by them.
7. **Submit your payment.** Review the withdrawal and refund policies and enter your payment information when prompted.

### Scheduling a Computer-Based Testing Appointment

1. When you are ready to schedule your testing appointment, **choose Schedule in your Evaluation Systems GACE testing account.**
2. **Search for available test center appointments.** You can explore available appointment dates for any particular test center by clicking the calendar icon in the applicable date field. Available appointment times for selected dates will appear in the adjacent dropdown menu.  
**Note:** The test center results are listed in order of distance, with test centers within closest proximity to your mailing address listed first. You can view more testing locations by clicking the " Show more" button. You can also see which test centers have available appointments based on your preferred testing date. Click the " Advanced" button to conduct this search. You will have the option of searching for appointments that are available " As soon as possible" or " Near a specific date" . Your search results will list test centers that meet your specified date criteria.
3. **Book your testing appointment.** Once you have selected your test center location and desired appointment date and time, you can proceed with scheduling your appointment by clicking the " Book" button.
4. **Confirm your appointment information.** Review the details of your testing appointment. If all the information is correct, click " Next" to continue to the final step in the scheduling process.
5. **Finalize your appointment and checkout.** Click the " Submit Order" button to officially schedule your testing appointment. There is no payment required in this step.  
*You will receive an email confirming your appointment date, time, and test center location. You may also view this information in your Evaluation Systems testing account at any time. Admission tickets are not required at the test center; your confirmation email is for your reference.*

**GACE Retake policy:** If you do not pass an assessment or do not meet the minimum score (floor) on a testlet, you may retake it. For testlet-based assessments, you may retake any testlet, even if you met the testlet floor, for the purpose of achieving a cumulative point total that meets or exceeds the assessment-level passing score. If you wish to retake an assessment or a testlet, you must complete the registration process again. You must wait 30 days before retaking an assessment or a testlet.

**Late arrival policy:** It is essential that you report for your testing appointment on time. If you arrive more than 15 minutes late to a testing appointment, you may not be admitted. If you arrive late and are not admitted, you will be considered absent and will not receive a refund or credit of any kind. You will need to register and pay again to test on a future date.

**Required ID:** Your identification must be valid (unexpired), current, government-issued identification printed in English, in the name in which you registered, bearing your photograph and signature. Acceptable IDs include passport, government-issued driver's license, state ID, or military ID. See the [GACE Paraprofessional Testing Policies website](#) for specific requirements, including acceptable and unacceptable IDs.

### GACE® Paraprofessional Assessment

The Georgia Assessments for the Certification of Educators (GACE) is Georgia's state-approved educator certification assessment program. The purpose of the GACE assessments is to help the Georgia Professional Standards Commission (GaPSC) ensure that prospective educators have the knowledge and skills needed to perform the job of an educator in Georgia's public schools. [Learn more about GACE.](#)

The Paraprofessional assessment measures the reading, writing, and basic math competencies of practicing and prospective paraprofessionals, and the ability to effectively use those skills in the classroom. This assessment consists of selected-response questions only.

To learn more about an GACE Paraprofessional Assessment, click [here](#).

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