

# Housing Cancellation & Contracts

[First Year Requirement](#)

[My Housing Portal](#)

[Rates and Fees](#)

Depending on the semester in which a student completes a housing contract, certain cancellation penalties may apply. Additionally, both the application and activity fee that is paid at the time an application is complete is non-refundable.

Any refund, prorated refund, and / or fee associated with any housing contract cancellations will go by with the date and time a cancellation form is submitted, unless the student cancels after they have checked into their assignment. If this is the case any refund, prorated refund, and / or fee associated with any housing contract cancellations will go by the date and time the person has officially checked out of their assignment.

Additionally, any student who cancels their housing contract after they have moved into their assignment will be charged a prorated amount until they officially checkout of their assignment.

Fall – Spring Applicants

**Carefully review the information and cancellation fee schedule below. This information is for students who complete a Fall through Spring application.**

Cancellation Date	Cancellation Fee
On or Before May 31	\$0
Between June 1 - June 30	\$300
Between July 1 - July 31	\$500
Between August 1 - August 31	\$800
On or After September 1	\$1000

Spring Only Applicants

**Carefully review the information and cancellation fee schedule below. This information is for students who complete a Spring Only application.**

***Note: This information does not pertain to those who have completed a Fall – Spring Application and cancel their Spring assignment at the end of the Fall semester or prior/during the Spring semester.***

Cancellation Date	Cancellation Fee
On or Before October 31	\$0
Between November 1 - November 30	\$200
Between December 1 - December 31	\$400
On or After January 1	\$600

Summer Applicants

Carefully review the information and cancellation fee schedule below. This information is for students who complete a Summer Housing application.

Cancellation Date	Cancellation Fee
On or Before April 30	\$0
On or After May 1	\$300

Cancel Housing Contract

Any student who wishes to cancel their housing must submit a **Housing Contract Cancellation Request Form**. This form can be found by logging into their [MyHousing Portal](#). All Housing Cancellation requests, and any fee charges, may take up to two weeks to be fully processed.

For questions, please contact the Department of Residence Life at [706-507-8710](tel:706-507-8710) or via email at [housing@columbusstate.edu](mailto:housing@columbusstate.edu).

Cancellation Policy

**The following information is stated in the most recent housing contract:**

Cancellation By Student

**A. Full Cancellation.**

To cancel this Agreement, Resident must submit a completed Housing Cancellation Form available at the [University Housing website](#). Except as described in Subparagraph B below (No Cost Termination), a Resident's cancellation of this Housing Agreement will result in accruing certain cancellation charges as described in Schedule B of this Agreement (Chart Above).

**B. No Cost Termination.**

Resident may cancel his/her Housing Agreement without cancellation charges upon submission of supporting documentation evidencing one of the following occurrences during the Term:

- Graduation;
- Call to active military duty;
- Marriage;
- Birth of a Resident's child;
- Enrollment in a University-sponsored study abroad program or affiliated academic internship;
- Approved medical withdrawal from the University;
- Death of Resident

Any Resident canceling for one of the reasons covered by this subparagraph will remain responsible for payment of the Housing Fee on a pro-rata basis through the date of cancellation.

Housing Contracts

We encourage all students and their parent(s) / legal guardian(s) to fully review the housing contract before completing and submitting a housing application.

[2025 – 2026 Housing Contract](#)

[2024 – 2025 Housing Contract](#)

[2023 – 2024 Housing Contract](#)

## 2022 – 2023 Housing Contract

### Housing Contract Appeals

Students may appeal any portion of the housing contract by submitting a [Housing Appeals Form](#). All Housing Appeals will be heard by the Housing Appeals Committee consisting of (a) Faculty in Residence Member, (b) Staff member appointed by Vice-President for Student Affairs, (c) Student Affairs Staff Member appointed by Vice-President for Student Affairs, (d) Staff member from Enrollment Services, (e) Staff member from the Athletics Department. The appeals committee may consult with other units of the University including but not limited to the Center for Accommodation and Access, Health Services, International Programs. The appeal will be a review of the record only. No meeting will be held with the appellant.

All decisions made by the Appeals Committee are final.

### Housing Term Dates

Housing term dates follow the Academic Calendar for the University. Please note, residents living on campus for the academic year (Fall through Spring) are not required to check out for holidays that classes are not in session, including winter break. Please be aware that students may be required to pay a fee to reside in during these periods outside of the term dates.

If students decided to reside on campus for the summer term, they must checkout or transfer to Summer Housing at the end of each Spring Semester. Residents are also encouraged to check out 24 hours after their last final.

\* Move-In Week Information will be sent to all students via their CSU Email

\* Summer Housing Term Dates are specific to what the student selects on the Summer Application.

### 2025-2026 Term Dates

Term	Term Dates
Fall 2025	August 5 - December 9, 2025
Spring 2026	January 9 - May 12, 2026

### 2024-2025 Term Dates

Term	Term Dates
Fall 2024	August 6 - December 10, 2024
Spring 2025	January 3 - May 6, 2025

### 2023-2024 Term Dates

Term	Term Dates
Fall 2023	August 9 - December 6, 2023

Term	Term Dates
Spring 2024	January 1 - May 8, 2024