



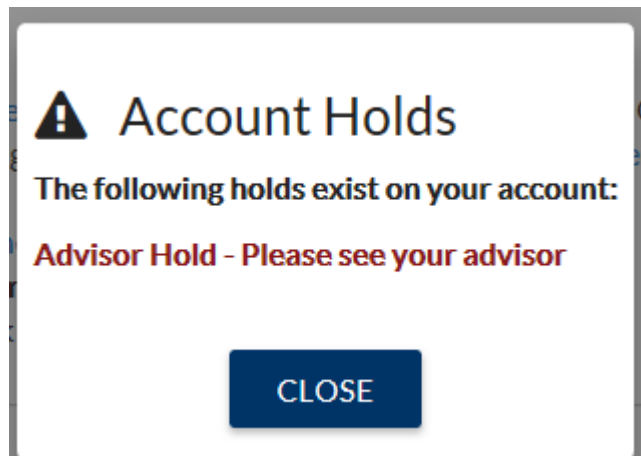
Registration without Schedule Planner


This is a good method to use if you have already planned your schedule and have a list of CRNs, or need to make a quick change to your schedule.

Before you begin, check for any holds in MyCSU.

 **My Notifications** Click on the link to see holds

 **You Have Holds On Your Account**



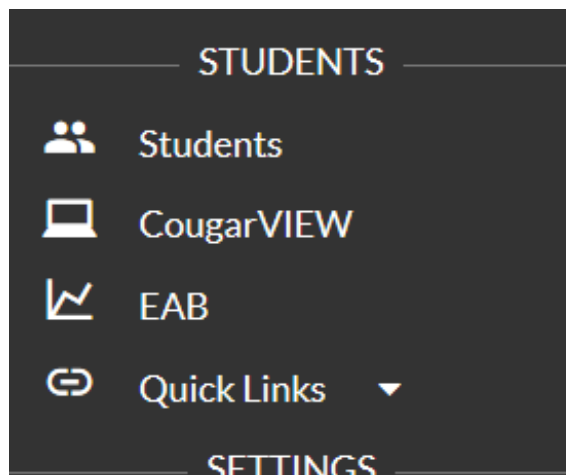
 **Account Holds**

The following holds exist on your account:





Advisor Hold - Please see your advisor

CLOSE

Once all holds have been cleared click on "Students":

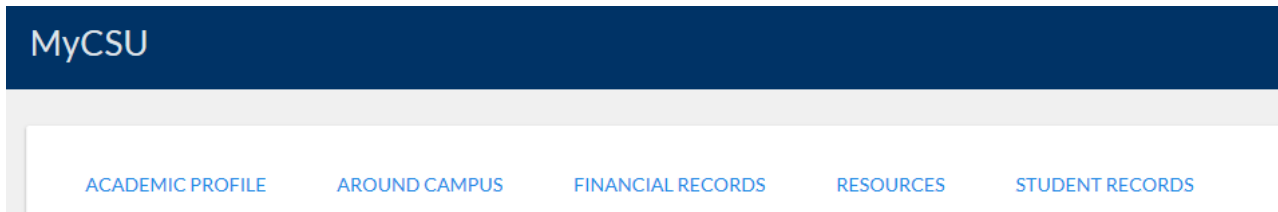


STUDENTS

-  Students
-  CougarVIEW
-  EAB
-  Quick Links ▼

SETTINGS

Click on “Student Records”:



Click on “Add/Drop/Withdraw”:

Student Records/Personal Info

- [Academic Advising Record](#)
- [Academic Catalog](#)
- [Academic Exclusion Appeal Form](#)
- [Academic Transcript - Order Official](#)
- [Academic Transcript - View Unofficial](#)
- [Add, Drop, or Withdraw Classes](#)

You will be redirected to the Banner SIS:



Select Term

Select a Term:

RELEASE: 8.7.1

Select the term you want to register for and click submit.

Add Classes Worksheet

CRNs

If meet all the requirements to register for the course, the course should appear in your current schedule.

Current Schedule

Status	Action	CRN	Subj	Crse	Sec Level	Cred	Grade	Mode	Title
Web Registered on Mar 18, 2019	<input type="button" value="None"/>	20148	BIOL	1215K 01	Undergraduate Level	4.000	Normal	w/I	Principles of Biology
Web Registered on Mar 18, 2019	<input type="button" value="None"/>	20523	MUSC	1100 04	Undergraduate Level	3.000	Normal	w/I	Music Appreciation
Web Registered on Mar 18, 2019	<input type="button" value="None"/>	20777	ENGL	1101 03	Undergraduate Level	3.000	Normal	w/I	English Composition I
Web Registered on Mar 18, 2019	<input type="button" value="None"/>	21012	ANTH	1105 01	Undergraduate Level	3.000	Normal	w/I	Cultural Anthropology

Total Credit Hours: 13.000
 Billing Hours: 13.000
 Minimum Hours: 0.000
 Maximum Hours: 999999.999
 Date: Mar 18, 2019 04:24pm

Add Classes Worksheet

CRNs

If you do not meet all the requirements to register for the course or the class is closed you will receive an error message:

Date: Mar 19, 2019 9:37 pm

Registration Add Errors

Status	CRN	Subj	Crse	Sec Level	Cred	Grade	Mode	Title
Pre-req, Co-req or minimum Test score not met. Please see course description for specific requirements.	21296	MATH	5185U	02	Undergraduate Level 3.000	Normal	w/I	History of Mathematics

If the class is closed and has an open wait list you can elect to add yourself to the waitlist.

To search for a class and register:

Submit Changes Class Search Reset

Click on "Class Search"

Select the subject and the course:

Look-Up Classes to Add:

You may use the options below to search for the classes you want. You must select at least one subject. Selecting only the subjects you are interested in will speed your search. When your selection is complete press the **Get Classes** button.
Note: Only open sections are displayed. To view a complete class listing of open and closed sections use the Class Schedule link on the <http://students.columbusstate.edu> website

Subject:

- Accounting
- Anthropology
- Arabic
- Art: Education
- Art: History
- Art: Studio
- Astronomy
- Atmospheric Science
- Biology
- Business Administration

Course Search Advanced Search

Look-Up Classes to Add:

Spring Semester 2019

Accounting	
2101	Principles of Accounting I
2102	Principles of Accounting II

Sections Found
Accounting

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL Cap	WL Act	WL Rem	XI Cap	XI Act	XI Rem	Instructor	Date (MM/DD)	Location	Attribute
<input type="checkbox"/>	20063	ACCT	2101	V01	VU	3.000	Principles of Accounting I	TBA	40	1	39	0	0	0	0	0	0	TBA STAFF (P)	01/22-05/13	ONLINE	N/A	

Register Add to WorkSheet New Search

Select the section desired and click "Register" to register for the section or "Add to WorkSheet" to populate the CRN on your worksheet.

Look-Up Classes to Add:

Sections Found
Accounting

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Da
<input checked="" type="checkbox"/>	20063	ACCT	2101	V01	VU	3.000	Principles of Accounting I	

Register Add to WorkSheet New Search

[[Student](#)

Register for the classes on your Worksheet by clicking "submit Changes". If you have successfully registered for the course it will appear in your current schedule.

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level
Web Registered on Mar 18, 2019	None	20148	BIOL	1215K	01	Undergraduate Level
Web Registered on Mar 18, 2019	None	20523	MUSC	1100	04	Undergraduate Level
Web Registered on Mar 18, 2019	None	20777	ENGL	1101	03	Undergraduate Level
Web Registered on Mar 18, 2019	None	21012	ANTH	1105	01	Undergraduate Level

Total Credit Hours: 13.000
 Billing Hours: 13.000
 Minimum Hours: 0.000
 Maximum Hours: 999999.999
 Date: Mar 18, 2019 04:38pm

Add Classes Worksheet

CRNs

20063

Submit Changes Class Search Reset