

LORA J TAFT
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OBJECTIVE

Obtain a position as School Board member of Harris County Board of Education to utilize 35+ years of educational experience and make a positive contribution to the lives of the students.

EDUCATION

Sept. 2010-Dec. 2011
Troy State University, Phenix City, AL 36869
Education Specialist

Jan. 2000-May 2004
University of West Georgia, Carrollton, GA 30118
Add-On: Media and Technology

Jan. 1979-June 1985
Columbus College, Columbus, GA 31907
Master of Science in Education (Middle Grades)

Sept. 1975- March 1978
Columbus College, Columbus, GA 31907
Bachelor of Science in Education (Elementary Education)

EXPERIENCE

August 2019-Present
CSU Advise-Frank Brown Hall
Columbus State University
Academic Advisor/Retention Specialist

- Advise Early Childhood Education and Special Education majors
- Prepare long-range educational plans to aid students in completing their degree program
- Assist students with selecting and registering for classes each semester
- Guide students through the process of applying to the Teacher Education Program
- Refer students for needed services such as tutoring, counseling, and financial aid
- Created Excel spreadsheets and folders to transition to paperless advising

June 2018-August 2019
CSU Advise-Schuster Building
Columbus State University
Administrative Assistant

- Sign students in using the EAB system
- Assist students with making appointments with their advisor using the EAB system
- Assist students on how to use MyCSU
- Direct students to appropriate support channels as needed
- Work collaboratively with other offices to serve student needs
- Direct calls to appropriate personnel

August 2004-May 2015

Harris County Board of Education, Hamilton, GA 31811

Media/Instructional Technology Specialist

- Teach orientation classes to train students on Destiny, library catalog, library layout and evaluating Internet sites
- Collaborate with teachers to teach research strategies, citation methods and effective use of instructional technologies.
- Oversee book selection to develop a balanced collection with up to date books corresponding to core content.
- Perform regular inventory
- Promote school-wide literacy through book talks, displays, activities and other promotions.
- Supervise media clerk
- Chairman of the school technology committee and assist the administration in planning and implementing the technology plan.

September 1978-May 2004

Harris County Board of Education, Hamilton, GA 31811

Elementary Teacher

- Taught departmentalized and self-contained 4th-8th grade classes
- Provided differentiated instruction to small groups and individual students
- Planned instruction/assignments based on analysis of data from test scores and past performance
- Worked cooperatively with other teachers to plan units of instruction and corresponding activities
- Served as grade-level chair and Chairman of the Pine Ridge Elementary Technology Team
- Served as the Student Support Team Chairman

RECOGNITION

- Named Pine Ridge Elementary Teacher of the Year
- Received the 21st Century Classroom technology grant for Pine Ridge Elementary in 2012

AFFILIATIONS

- Georgia and Harris County Retired Educators Association
- Waverly Hall Baptist Church
- Georgia Library Media Association
- Chattahoochee Boy Scouts of America Executive Board

REFERENCES

- Dr. Susan Andrews
Former Harris County School Superintendent
Formerly w/GA Governor's Office of Education
245 Ginn Drive, Ellerslie, GA 31807
706-505-0778
- Ms. Peggy Luker
Certification Specialist and Graduate Placement Advisor
Columbus State University
1430 Lokey Drive, Columbus, GA 31904
706-392-5823
- Kim Haymans
Special Education Teacher
New Mountain Hill School
678 Turkey Trail
Fortson, GA 31808
706-329-2090