

Faculty Private Recording Sessions:

Please email Brad Palmer (palmer_bradley@colstate.edu) after you have booked the hall that you wish to use for recording. The email should include the following information:

1. Hall
2. Date
3. Time
4. Exact instrumentation / performers

Faculty will be charged for recording time at the following rate:

- Base fee: \$15. This includes the first hour of recording, 20 minutes of editing/labeling time after the session, and one CD.
- Additional recording/editing time will be billed in 15 minute intervals at the rate of \$2.50 per 15 minutes (\$10/hr)
- Additional CDs will cost \$2 each

PLEASE email at least a week before the planned recording session, otherwise the studio and its technicians may not be available. Also note that there is a different fee structure for student recording sessions – this is only for private faculty recording.