

Programs Serving Minors on Campus

Mandated Reporting Procedures

1. **Program Director/Responsible University Officials** are **Mandated Reporters** who are required to report child abuse or neglect within 24 hours by calling:
 - **1-855-GACHILD (1-855-422-4453)**
Georgia Department of Human Services (DHS)
Division of Family and Children Services (DFACS)
Child Protective Center
 - **706-507-8911**
CSU University Police Emergencies
2. The **Program Director/Responsible University Official/Mandated Reporter** should also notify the CSU Program Sponsor, by phone, email, or in person within 24 hours.

For additional information, refer to [Official Code of Georgia Annotated Title 19. Domestic Relations, Chapter 7. Parent and Child Relationship Generally, Article 1. General Provisions \(O.C.G.A. § 19-7-5\)](#).

Incident Reporting Procedures

CSU has multiple avenues to report all types of incidents or concerns. To report suspected child abuse or neglect and/or accident/safety incidents in programs utilizing CSU facilities and that involve unenrolled minors, the following procedures should be followed:

- **CSU Incident Reporting**
To report University-related incidents/accidents involving employees, students, visitors, and contractors and to submit an CSU Incident Report and Claim Form Accident Information – General Liability.

To report other types of incidents on CSU campuses the following additional avenues are available:

- **CSU Online Compliant Form**
This is the website to report incidents related to: an alleged incident(s) of discrimination, harassment (including sexual misconduct), or retaliation.
- **Create Care CSU Reporting**
Create Care CSU is a network made up of all members of the Columbus State University campus community, including you, that work together to promote a safe and successful environment. To share information about a person and observed behaviors and statements that generated the concern.
- **CSU Ethics and Compliance Reporting Hotline**
This is the website to report unethical behavior and policy violations related to: violence and assault; violations of the university policy and procedures; housing, auxiliary services (parking, transportation, bookstore, card services, culinary and hospitality, copy/print services, student health services, retail shopping, postal services), ADA/disability, student activities, university events, facilities, or any other related services; financial aid or registration, records and transcripts; and discrimination. You may choose to provide your contact information or to remain anonymous.