

# Registration Policy

## Summary

There are two types of registration periods at Columbus State, early and late registration, and the period for schedule changes.

## Purpose

This policy explains the two types of registration periods at Columbus State, early and late registration, and the period for schedule changes.

## Policy

**Early registration.** A special advisement and early registration period is held each semester. Before early registration begins, all advisors set aside ample time to be available for academic advisement for the upcoming semester. Students are encouraged to make an appointment each semester to take advantage of this opportunity.

**Late registration and schedule change.** Students who do not register early may register during late registration prior to the first day of classes. Additionally, students who wish to change their schedules may do so during the late registration and schedule change periods.

Students may register via the web by using [CougarNet](#) and the Enrollment Services Tab. Please refer to the Columbus State University [Class Schedules](#) page on the university's Web for specific dates and information regarding early registration, late registration and schedule change.

## Related USG Policy

3.8.1 General

## Last Update

5/9/17

## Responsible Authority

Registrar's Office