

# Promotions

## Summary

The university's human resources policy on promotions.

## Purpose

To provide guidance on the promotions process for staff at Columbus State University.

## Policy

A promotion occurs when an employee moves from one job to another with a higher level of difficulty. A pay rate increase is usually associated with a promotional move; however, the promotion may be from part-time to full-time, from no benefits to benefits eligible, or other non-monetary considerations.

On-campus promotions may occur within a department or may involve a move to another department.

## Related USG Policy

USG Human Resources Administrative Practice Manual

## Last Update

6/30/18

## Responsible Authority

CSU Human Resources