

# **Peach Belt Conference Compliance Processes**

## **Summary**

Peach Belt Conference policies permitting institutions to maintain NCAA compliance and conference compliances.

## **Purpose**

To help keep CSU in compliance with Peach Belt and NCAA compliance standards.

## **Policy**

### **Peach Belt Conference compliance processes**

#### **Eligibility**

NCAA Eligibility Checklist and PBC Transfer Forms are due to the conference office, with all appropriate signatures, prior to the first competition.

Updates should be sent as individuals become eligible or are added to the team

#### **Financial Aid Form Summary**

NCAA Financial Aid Form Summary reports are due to the conference office, with all appropriate signatures, no later than the first week of classes for the institution's spring semester.

Updates should be sent as individuals are added to the team

#### **Interpretations**

Requests for interpretations should start at the conference office. If the conference office can not answer the question, the institution will be directed to request an interpretation through the NCAA's RSRO system. Please include conference compliance coordinators email address as an additional contact to receive information.

#### **Medical Absence Waivers**

A letter detailing the situation should be submitted to the conference office along with medical documentation from the onset of the injury/illness through the final clearance to return to play, if applicable.

#### **Medical Hardship Waivers**

PBC Hardship Waiver Request Forms should be submitted to the conference office, with all appropriate signatures, along with the following documentation:

-Medical documentation from the onset of the injury/illness through the final clearance to return to play, if applicable (not a summary letter from the doctor after the fact), including doctor's signature

-Individual's stats for the season in question

-Team's schedule for the season in question

### **National Letter of Intent**

NLI and institutional financial aid agreement must be submitted to the conference office within fourteen days of the date that the prospect and their parent signed the documents in order to be validated.

-Please make sure that all lines, including signatures and dates, are completed before submitting documents to the conference office.

### **Sportsmanship**

The PBC Sportsmanship and Ethical Conduct Code should be signed by all student-athletes and coaches every year and kept on file in the institution's athletics offices.

### **Promotional Authorization**

The PBC Promotional Authorization Form should be signed by all student-athletes and kept on file in the institution's athletics offices. Another option is to include the Peach Belt Conference on your institutional authorization form rather than having a separate form. Either option is acceptable. In the fall, the conference will request a list of names of any student-athletes, if any, that opted not to sign the form.

### **Violations**

Report all violations to the conference office using the PBC Secondary Violation Reporting Form.

-Once the conference office completes its review of the violation, notification will be sent to the institution via email of any actions taken; the institution will be directed to then submit the violation to the NCAA using the RSRO system.

-The institution should indicate in RSRO that the conference accepted the actions it took in the case and include Diana Kling's email address as an additional contact to receive information; the conference office does not need to approve the violation through RSRO.

### **Waivers**

All waivers, other than those specifically designated to go through the conference office, should be entered into the NCAA's RSRO system. Please add Diana Kling's email address as an additional contact to receive information; the conference

**Related USG Policy**

N/A

**Last Update**

6/2016

**Responsible Authority**

Julio Llanos Jr