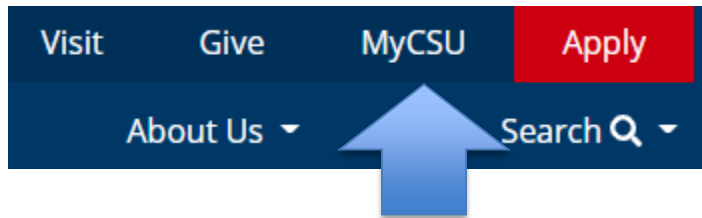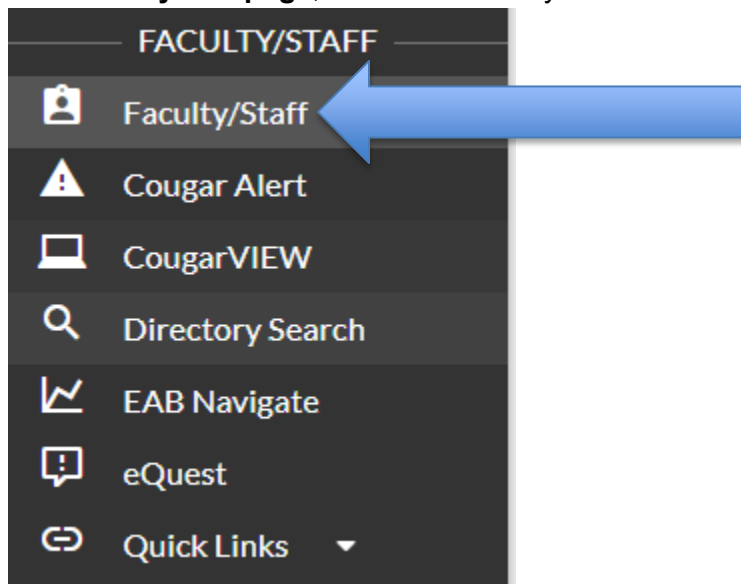Checking your Digital Measures Workflow step
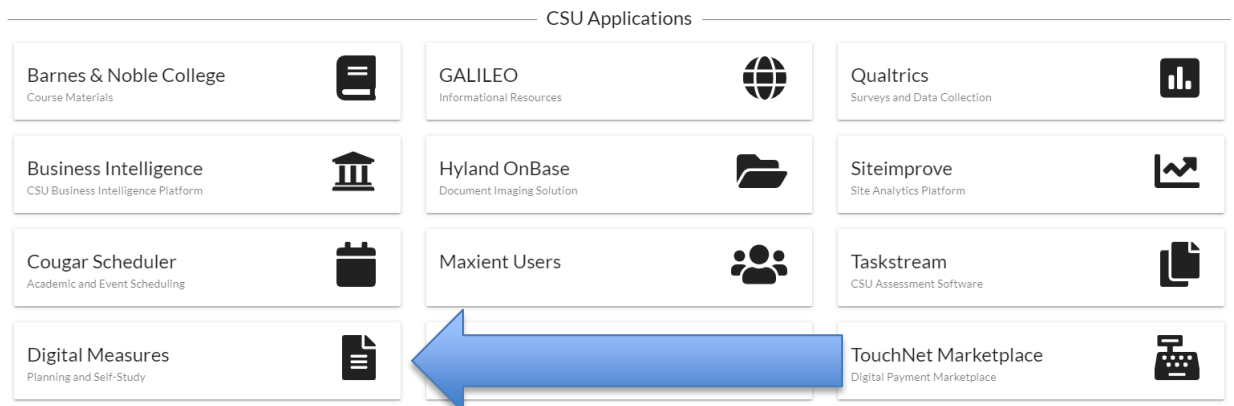
1) From the Columbus State University home page, in the top right corner, select **MyCSU.**

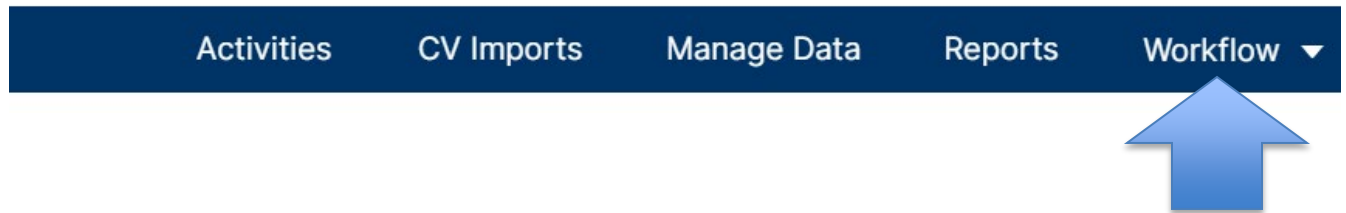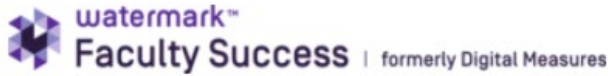2) From the **MyCSU page**, select the Faculty tab in the left hand navigation menu

3) Under **CSU Applications,** find the **Digital Measures** button. Selecting this will log you in and bring you to the Digital Measures home screen.

4) From the Navigation Bar on the top of the screen, select the **Workflow**

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Faculty Success | formerly Digital Measures

Activities   CV Imports   Manage Data   Reports   Workflow ▼

5) In your **Inbox,** you will see any workflows that are in your step

✔ Inbox

Name

Promotion and Tenure Review 2021