

Columbus State University
Turner College of Business
Curriculum Vita
[Report End Date]

PERSONAL INFORMATION:

Screen: *Personal and Contact Information*
Items: All records

- [Prefix] [First Name] [Initial of: [Middle Name]] [Last Name] [Suffix]
- [Name of Endowed Position (if any)]
- [Office Phone Areacode]-[Office Phone Prefix]-[Office Phone Suffix]

EDUCATION:

Screen: *Education*
Items: All records

- [[Degree] or [Explanation of "Other"]], [School].
Emphasis/Major: [Emphasis/Major]
Supporting Areas of Emphasis: [Supporting Areas of Emphasis]
Year Conferred: [Date Completed: Year Completed]
Dissertation Title: "[Dissertation Title]"

ACADEMIC APPOINTMENTS AND OTHER SIGNIFICANT WORK EXPERIENCE:

Screen: *Academic, Military and Professional Positions*
Items: All records

- [Title/Rank/Position], [Organization], [Experience Type]. ([Start Date: Month Start Date: Day, Start Date: Year - End Date: Month End Date: Day, End Date: Year]).

LICENSURES AND CERTIFICATIONS:

Screen: *Licensures and Certifications*
Items: All records

- [Title], [Sponsoring Organization]. ([Date Obtained: Month Date Obtained: Day, Date Obtained: Year - Expiration Date: Month Expiration Date: Day, Expiration Date: Year]).

COURSES TAUGHT FOR COLUMBUS STATE UNIVERSITY:

Screen: *Scheduled Teaching*
Items: All records

- [Course Prefix] [Course Number], "[Course Name]", [1] [course(s)].

NON-CREDIT INSTRUCTION TAUGHT FOR COLUMBUS STATE UNIVERSITY:

Screen: *Non-Credit Instruction Taught*
Items: All records

- [[Instruction Type] or [Explanation of "Other"]], [Audience], [Sponsoring Organization], [Professional or Academic?], [Number of Participants] participants. ([Start Date: Month Start Date: Day, Start Date: Year - End Date: Month End Date: Day, End Date: Year]).

SERVICE TO COMMUNITY:

Screen: *General Service*
Items: All records

Criteria:

1. **Service Type** is equal to "*Public/Community*"

- [[Title/Office Held] or [Explanation of "Other"]], [[Position/Role] or [Explanation of "Other"]], [Organization/Committee/Club]. ([Start Date: Month Start Date: Day, Start Date: Year - End Date: Month End Date: Day, End Date: Year]).

AWARDS AND HONORS:

Screen: **Awards and Honors**

Items: All records

- [Award or Honor Name], [Organization/Sponsor]. ([Date: Month Date: Day, Date: Year]).

COMMITTEE AND BUSINESS SCHOOL ASSIGNMENTS:

Screen: **General Service**

Items: Records not displayed above

- [[Title/Office Held] or [Explanation of "Other"]], [[Position/Role] or [Explanation of "Other"]], [Organization/Committee/Club]. ([Start Date: Month Start Date: Day, Start Date: Year - End Date: Month End Date: Day, End Date: Year]).

PROFESSIONAL DEVELOPMENT:

Screen: **Faculty Development Activities Attended**

Items: All records

- [[Activity Type] or [Explanation of "Other"]], [Sponsoring Organization], "[Title]", [City, State]. ([Start Date: Month Start Date: Day, Start Date: Year - End Date: Month End Date: Day, End Date: Year]).

PROFESSIONAL ACTIVITIES:

Screen: **Intellectual Contributions**

Items: All records

Criteria:

1. **Current Status** is one of: "*Accepted*", "*Published*"

Monographs:

[list of **Authors**] as "[Last Name], [F. N.] [M. N.]" ([Date Published: Year]). [Title of Contribution.] In [list of **Authors**] as "[F. N.] [M. N.] [Last Name]" [(Ed.),(s.),] [If this is part of a larger work (e.g., a chapter in a book), Title of Larger Work] ([Issue Number/Edition ed., vol. Volume, pp. Page Numbers or Number of Pages])[.] [City and State of Journal/Publisher]: [[Publisher/Proceedings Publisher]][.] [Web Address]

Screen: **Presentations**

Items: All records

Presentations:

"[Title]." Presented at [Conference/Meeting Name, Location]. ([Date: Month Date: Day, Date: Year])

RESEARCH CURRENTLY IN PROGRESS:

Screen: **Research Currently in Progress**

Items: Records not displayed above

- "[Title]", [Status], [Research Type].
Collaborators: [list of **Collaborators**] as "[Name] ([Institution/Company])"
Description

