

Assessment Calendar
COEHP Educator Preparation
Columbus State University

	Completed By									
	Dean and/or Executive Council	Associate Dean of Assessment & Accreditation	NCATE/PSC Coordinator & Steering Committee	Department Chairs	Program Coordinators	LiveText Coordinator	Faculty	Ed Prep Standing Committees (including Assessment Committee)	SAFE Office	COEHP Assessment Committee
August-September										
Discuss assessment and conceptual framework at faculty planning meetings	X		X	X						
Complete Annual Program Review and Improvement Reports for previous year					X					
Review Educator Preparation Standing Committee Reports			X							
NCATE/PSC Steering Committee meets; charge given to Ed Prep Standing Committees			X							
MAP training for full- and part-time faculty				X						
Run LiveText field experience reports for fall and arrange alternative placements, as needed						X	X		X	
October-November										
Strategic Plan Assessment	X									
Ed Prep Standing Committees meet and submit minutes								X		

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Submit Educator Preparation Report P-16 USG Completer Report (due 10-1)		X								
Complete Educator Preparation Fact Book and share with faculty (November)										X
Educator Preparation Unit Council meets to review data from previous year			X							
Submit Georgia Title II GACE report (due 11-15)		X								
Submit PAAR report (due 11-15)		X								
Submit Educator Preparation Report P-16 (due 11-15-12)		X								
December										
Submit MAP, GMAP, Dispositions data in LiveText							X			
Prepare field experience reports for fall (Field Experience Evaluations, Student Teaching and End-of-Program Evaluations)									X	
January										
Run LiveText reports for fall (e.g., MAP, GMAP, Disposition)						X				

