Return to Campus Task Force

Kick-Off Meeting
April 28, 2020
President Chris Markwood

Opening Comments

and

Official Charge to the Task Force
RCTF Purpose

Initial considerations for reopening University System of Georgia institutions. Each institution will be responsible for developing and implementing a plan that meets the needs of their specific institution.

The following assumptions were made in developing these systems for reopening:

1. All institutional plans for reopening will be informed by decisions and guidance from the Governor, the Governor’s Task Force, the Department of Public Health, CDC, and appropriate local situations.

2. All institutional plans will include contingency plans for adapting to the reemergence of COVID-19, peaks, etc.

3. Institutional plans should account for possible/probable decreases in state appropriations, tuition and fee revenue, and losses in auxiliary funds.

4. With twenty-six institutions, there will be variations of the recommendations below. Each institution should create a plan that is specifically targeted for its unique circumstances.

5. While attempting to plan for and mitigate issues related to COVID-19, institutions should also stay focused on their mission/purpose; using this crises/urgency to reinvent/innovate delivery models, operational efficiencies, employee flexibility (telework, flex schedules, etc...)
Work Groups

1. Workplace and Health Safety
   Kelly Wilson, Executive Director of Facilities Plant Operations

2. Academics & Research
   Dr. Ron Williams, Associate Provost for Faculty Affairs & Academic Innovation

3. Public Service, Outreach, Continuing Education & Cooperative Extension
   Shana Young, Assistant Vice President of Leadership Development

4. Student Life
   Dr. Gina Sheeks, Vice President for Student Affairs

5. Enrollment Management
   Sallie McMullin, Associate Vice President for Enrollment Management

6. Athletics
   Todd Reeser, Director of Athletics

7. Communication
   Greg Hudgison, Director of University Relations

8. Fiscal Impact
   Jeff Davis, Vice President for Business and Finance

9. University Advancement & Community Partnerships
   Rocky Kettering, Vice President of University Advancement
General Instructions:

1. The Return to Campus Task Force will identify questions and issues for consideration and develop potential answers and solutions.
   - USG has provided a set of questions & concerns in the RCTF – ReopeningDoc
   - CSU Task Force has provided a set of questions & concerns from their work:
     - Academic Services: Dr. Ron Williams
     - Student Services: Gary Bush
     - Support Services: Kristin Andris
General Instructions:

1. The Return to Campus Task Force will identify questions and issues for consideration and develop potential answers and solutions.

2. There will be overlap in the issues considered across working groups. Groups should work cooperatively, as needed, to develop comprehensive and cohesive plans that document fiscal impact.

**WEED Reports - What Everyone Else is Doing**

- Counterparts across the system
- Professional organizations
- Webinars
- CDC, Public Health Department
- Other Institution’s Coronavirus Website
- Talk with your direct supervisor
- Seek experts on campus: Steve Morse, Ric Barrow
- Have a member of your workgroup sit in on the other workgroup
- Workgroup Leaders – we will have scheduled meeting each Monday and Wednesday
General Instructions:

1. The Return to Campus Task Force will identify questions and issues for consideration and develop potential answers and solutions.

2. There will be overlap in the issues considered across working groups. Groups should work cooperatively, as needed, to develop comprehensive and cohesive plans that document fiscal impact.

3. The Return to Campus Task Force will make recommendations to the Executive Leadership Team for final decisions.
   - May 8th: All Workgroups should have a preliminary draft of recommendations. Workplace and Health Safety should have their final draft completed by May 8th
     - May 12th – ELT Review / Workgroups Leaders take the ELT revisions back their teams
     - May 14th – ELT Review Final Draft of the Workplace & Health Safety plan
     - May 15th – President Markwood to submits the Workplace & Health Safety plan to the USG
   - May 15th – all other Workgroups should have their final draft ready
     - May 19th – ELT Review / Workgroups Leaders take the ELT revisions back their teams
     - May 21th – ELT Review Final Draft of the all plans
     - May 25th – President Markwood to submits the completed CSU plan to the USG
Guidelines Individual Employee General Considerations

- Every employee is expected to follow the GDPH and CDC basic guidelines:
  - Wash your hands often with soap and water for at least 20 seconds. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces your hand and rub them together until they feel dry. Avoid touching your eyes, nose, and mouth with unwashed hands. Cover your cough and sneezes with a tissue or inside your elbow.
  - **Description of Implementation:**
  - **Supplies / Materials Needed:**
  - **Communication Plan:**

- All employees outside of those who fall into the higher risk population are expected to return to a normal work schedule as outlined in the campus plan.
  - **Description of Implementation:**
  - **Supplies / Materials Needed:**
  - **Communication Plan:**

- While not required, it is encouraged that employees consider wearing a cloth face covering while on campus.
  - **Description of Implementation:**
  - **Supplies / Materials Needed:**
  - **Communication Plan:**