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# Student Services Center

## Welcome!

The Student Services Center (SSC) is located in the administrative offices in the Synovus Center for Commerce and Technology (SCCT). The role of the SSC is to assist business and technology students and support business and technology faculty in the advising process. While it is the role of Student Services to offer advising to lower division business and technology students and extra advising assistance to all other business and technology students, **the SSC is not a substitute for academic advising with the assigned faculty advisor or Success Coach**. Students should always meet with their academic advisor at least once every semester.

Students may come to the SSC for assistance with:

- changing their major
- declaring a minor
- registration issues
- transfer-course evaluation
- graduation checks
- general questions - if we do not have the answer, we will find it!

## Student Services Staff

### Mrs. Talisha Lockhart

Student Success Manager & Graduate Programs Coordinator  
[Lockhart\\_Talisha@columbusstate.edu](mailto:Lockhart_Talisha@columbusstate.edu)

### Mrs. Jennifer Stone

Academic Operations Coordinator  
[Stone\\_Jennifer2@columbusstate.edu](mailto:Stone_Jennifer2@columbusstate.edu)

### Mrs. Yvette Moore

College Coordinator  
[MooreClaretta@columbusstate.edu](mailto:MooreClaretta@columbusstate.edu)

### TBD

Student Recruitment & Engagement Specialist

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## Hours of Operation

- 8 AM – 5 PM, Monday – Friday

To schedule an appointment please call [\(706\) 507-8158](tel:(706)507-8158).