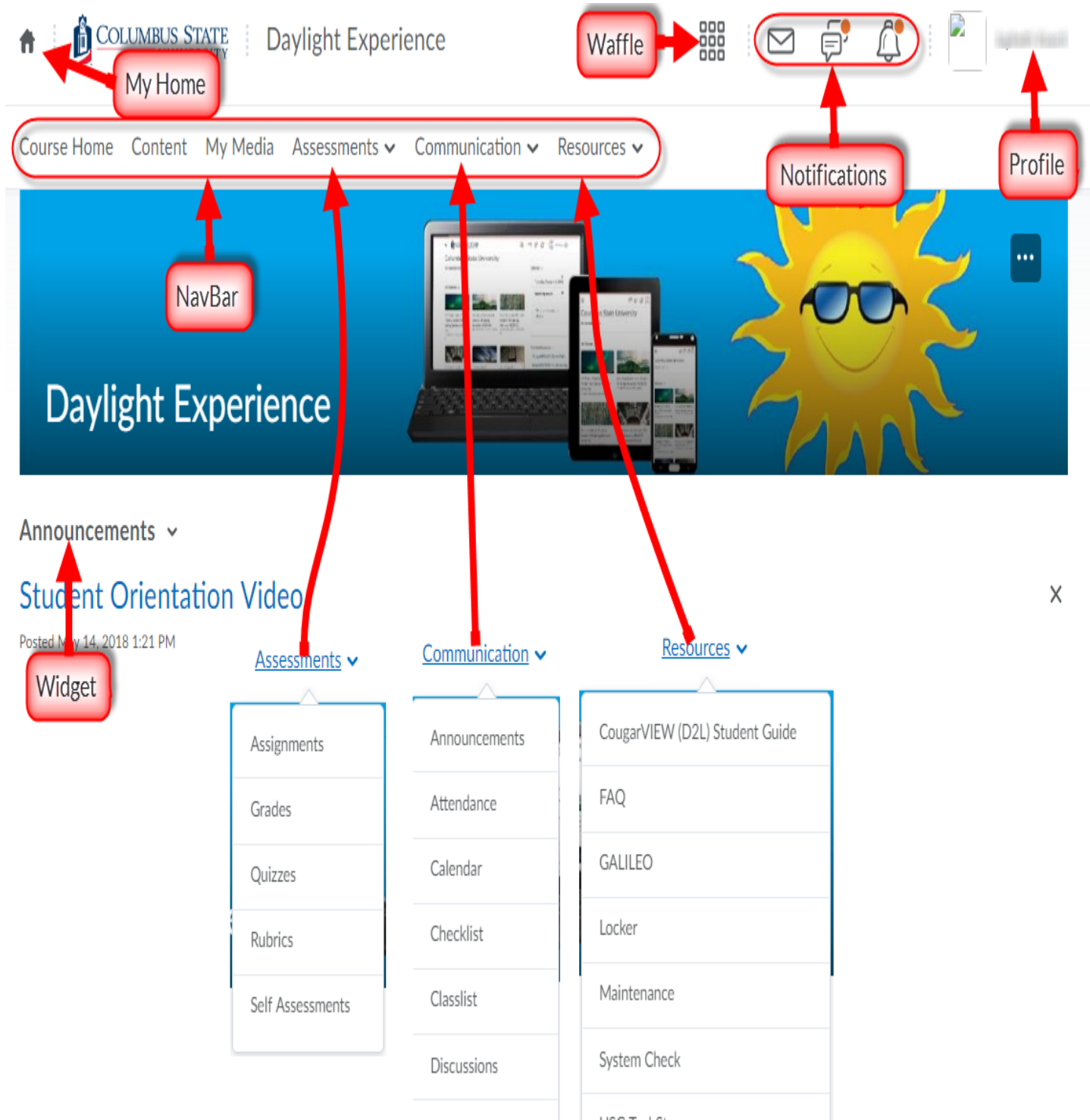# New Terminology

This page will introduce you to new terms and features for your CougarVIEW courses. Any tools that are a part of your course will appear on the course navigational bar. The course tool links always appear on the course navigational bar of any page you navigate to in the course.

When you access a tool from course navigational bar, or navbar, you are taken to the main screen for that tool. For example, if you access the Dropbox tool from navbar, you are taken to the main screen for the Dropbox tool, where you can see all of your assignments.

A quick way to return to the Course Home from anywhere in the course is to click the **Course Home** link. The link always appears in the top left-hand frame of any page in your CougarVIEW course.

Tools listed on the main navigation bar (NavBar) includes:

- Course Home
- Content
- My Media
- Assessment (Group links)
- Communication (Group links)
- Resources (Group links)

Within **Assessment Group** links are the following Tools:

- Assignments
- Grades
- Quizzes
- Rubrics
- Self-Assessments

Within the **Communications Group** links includes:

- Announcements
- Attendance
- Calendar
- Checklist
- Classlist
- Discussions
- Emails
- Groups

Within the Resources Group links includes:

- CougarVIEW (D2L) Student Guide
- FAQ
- GALILEO
- Locker
- Maintainance
- System Check
- USG TechStore

Calendar

The Calendar tool allows you to manage course-related or personal events. You can view dates posted for courses, such as project due dates, office hours, and exam information, or you can add personal events to track group meetings, milestones, and deadlines.

Checklist

A checklist is a way to highlight important or required assignments, readings, or other items to complete. A checklist may list all the items you need to complete at once or may have items appear as you complete other items.

Each checklist contains one or more categories, in which checklist items are organized. For example, you might have an "Assignments" checklist with categories for written assignments and quizzes, both of which could have multiple items that you need to complete.

Course Home   Content   My Media   Assessments ⌄   Communication ⌄   Resources ⌄

Announcements

Attendance

Calendar

Checklist

Checklists

Checklists	
Chapter1	Items Complete: 0 out of 1
This is Chapter one.	

Classlist

You can use the Classlist to see who's enrolled in your course, check who's online and to send e-mail. This tool is explained in greater detail in this guide.

Course Home   Content   My Media   Assessments ∨   (Communication ∨)   Resources ∨

Announcements

Attendance

Calendar

Checklist

Classlist

✉ Email   🖶 Print

	Image	Last Name ▲ , First Name	Username	Role
☐		Day, Cloudy ∨	day_cloudy	Student
☐		Day, Stormi ∨	day_stormi	Student
☐		Day, Sunny ∨ ●	day_sunny	Student
☐		Day, Wendy ∨	day_wendy	Student

Content

The Content tool is used to organize course materials, such as the syllabus, lecture notes, readings, etc. This tool is explained in greater detail in this guide.

Discussions

The Discussions tool is a collaboration area where you can post, read and reply to messages on different topics, share thoughts about course materials, ask questions, share files, or work with your peers on assignments and homework. This tool is explained in greater detail in this guide.

Course Home   Content   My Media   Assessments ∨   Communication ∨   Resources ∨

- Announcements
- Attendance
- Calendar
- Checklist
- Classlist
- Discussions
- Email
- Groups

Discussions

Settings   Help

Discussions List   Subscriptions

Filter by: Unread   ▷ Show All Topics

Course Lounge ∨   ← Forum

This is the Forum that students should use to post an introduction about their self and post questions about the course.

Click to show: 1 Unread Posts (1 total) - 2 topics in Course Lounge   ← Discussion Topics

Graded Discussions ∨

Click to show: 2 Unread Posts (4 total) - 2 topics in Graded Discussions

Assignments

The Assignments Submission tool enables you to submit assignments through the Learning Environment, eliminating the need to mail, fax, or email assignments. Simply upload your assignment to the appropriate folder. This tool is explained in greater detail in this guide.

Email

The Email tool allows you to send email from within Learning Environment. You can also organize received mail using folders and store email addresses using the Address Book. This tool is explained in greater detail in this guide.

Course Home   Content   My Media   Assessments ⌄   Communication ⌄   Resources ⌄

Announcements

Attendance

Calendar

Checklist

Classlist

Discussions

Email

Groups

Folder List

- Inbox (2)
- Sent Mail
- Drafts
- Trash
- Address Book

Inbox   ⚙ Settings

| Compose | Refresh | Folder Management |

Filter By: Daylight Experience ⌄   Folder: Inbox ⌄

There are no messages to display.

No message selected

Grades

Use the Grades tool to check your grades on assignments and tests. You can see your individual grades and comments, as well as class averages and feedback. You can also view your final grade and the grade formula used to evaluate you if your grades are released. This tool is explained in greater detail in this guide.

Groups

The Groups tool is used by your instructor to create group work areas for students. Groups can be used to organize students' work on projects or assignments, or to create special work areas for students with different learning needs.

You can belong to any number of groups in the same course. For example, you could belong to a group for each class project, a special interest discussion group, and a group for advanced students all at the same time. Each group can have its own discussion forums, and dropbox folders. Members of groups can be graded as a team or individually.

Course Home   Content   My Media   Assessments ∨   Communication ∨   Resources ∨

- Announcements
- Attendance
- Calendar
- Checklist
- Classlist
- Discussions
- Email
- Groups

Groups

❓ Help

View Available Groups

My Groups

Groups	Members	Assignment Submission Folder	Discussions	Locker	Email	Actions
Chapter Group Work						
Group 1	2				🖼	

This group is not available for unenrollment because this category is not available for self enrollment.

| Daylight Savings Time Each Group Gets a Separate Topic | | | | | | |
| Group 2 | 2 | | Group 2 - Expl... | | 🖼 | |

This group is not available for unenrollment because this category is not available for self enrollment.

New Category For Guide

Group 2	2			🔳	

This group is not available for unenrollment because this category is not available for self enrollment.

Quizzes

Use the Quizzes tool to take a quiz, review your quiz results, and see class statistics for a quiz.

Course Home   Content   My Media   Assessments ⌄   Communication ⌄   Resources ⌄

Assignments

Grades

Quizzes

Rubrics

Self Assessments

Quiz List   ❓ Help

Current Quizzes	Attempts
Getting to Know Quizzes ⌄ Always Available	0 / unlimited
Ch. 5 Beautiful Day Key Terms Quiz ⌄ Always Available	0 / 1