

Demotions

Summary

The university's human resources policy on demotions.

Purpose

To provide guidance on the demotion process for staff at Columbus State University.

Policy

A demotion occurs when an employee moves from one job to another with a lower level of difficulty. A pay rate decrease usually accompanies a demotion; however, the decrease may be delayed for a period of time at the convenience of the University. Demotion may also occur by a reduction of hours and subsequent loss of benefits. Appeal procedures are open to employees when demotions occur (see section on Grievances).

Related USG Policy

USG Human Resources Administrative Practice Manual

Last Update

6/30/18

Responsible Authority

CSU Human Resources