

UTeach Columbus Student Checklist

Task	Due date	Cost
<p>Take GACE* Program Admission Test (3 tests including reading, writing, and math), if not exempt</p> <p><u>GACE Program Admission Test Exemption Scores</u></p> <ul style="list-style-type: none"> • SAT – Score reports dated prior to 7/1/19: <ul style="list-style-type: none"> ○ 1000 on Verbal/Critical Reading AND Math OR ○ 1000 on Evidence based Reading/Writing AND Math • SAT – Score reports dated on or after 7/1/19 <ul style="list-style-type: none"> ○ 1080 on Evidence based Reading/Writing AND Math • ACT – 43 (combination of English and Math scores) • GRE (1030 Verbal and Quantitative; after 8-1-11, 297 Verbal and Quantitative) 	<p>Take GACE Program Admission Test (reading, writing, and math) at beginning of semester in which you are enrolled in UTCH 2105 Knowing and Learning.</p> <p>See GACE web site for test dates and sites, registration, and other information: http://gace.ets.org/</p> <p>Georgia Professional Standards Commission web site: http://www.gapsc.com/EducatorPreparation/Assessment/Testing.aspx</p>	<p>GACE Program Admission Tests: \$128 for combined test \$103 for any two tests \$78 for a single test</p> <p>Note: Fees are subject to change. Go to http://gace.ets.org/about/fees for current fees.</p>
<p>Take Georgia Educator Ethics Assessment</p>	<p>Take Georgia Educator Ethics at beginning of semester in which you are enrolled in UTCH 2105 Knowing and Learning.</p> <p>See GACE web site for test dates and sites, registration, and other information: http://gace.ets.org/</p>	<p>Georgia Educator Ethics (test 360): \$30</p>
<p>Complete FBI background check with fingerprints https://cctl.columbusstate.edu/background-checks.php</p>	<p>Students entering UTeach program in freshman or sophomore years will typically submit the FBI background check application during the semester in which they are enrolled in UTCH 2105 Knowing and Learning, if they will have completed 45 earned semester hours in the core by the end of that semester.</p> <p>Students entering UTeach program in junior year should submit the FBI background check application</p>	<p>FBI background check: \$55</p> <p>Background checks through University Police are required for enrollment in UTCH 1201 Step 1 (\$10) and for admission to Student Teaching (\$10).</p> <p>Note: Fees are subject to change. Check with your</p>

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	<p>during the semester in which they enroll in UTCH 2105 Knowing and Learning, and then apply for admission to Teacher Education at the end of that semester.</p> <p>Apply for FBI background check no longer than 6 months prior to admittance to the Teacher Education Program. Students should apply for admission to Teacher Education after completion of UTCH 2105 Knowing and Learning <u>and</u> 45 earned semester hours in the core.</p>	<p>UTeach advisor for most current information.</p>
<p>Apply for admission to Teacher Education Admission requirements: https://cctl.columbusstate.edu/teacher-education.php</p> <ul style="list-style-type: none"> • Completion of UTCH 1202 Step 2 with a C or better • Completion of 45 earned semester hours in the core with an overall GPA of 2.50 or better on all transcripts and a CSU GPA of 2.50 or better • Passing scores on GACE Program Admission Tests (or exemption based on SAT, ACT, or GRE scores) • Satisfactory completion of the Dispositions, Attributes, and Proficiencies (DAP) interview • Completion of a satisfactory FBI background check with fingerprints to ensure no criminal record and no discharge from the armed services that would prevent recommendation for teacher certification. Instructions and applications for the FBI background check can be found at https://cctl.columbusstate.edu/background-checks.php. • Download and complete a copy of the Requirements for the Reporting of Offenses (Word) • Purchase Tk20 at 	<p>After completion of UTCH 2105 Knowing and Learning <u>and</u> 45 earned semester hours in the core</p> <p><i>Note: Completion of UTCH 2105 Knowing and Learning with a C or better and Admission to Teacher Education are required to register for UTCH 3205 Classroom Interactions.</i></p> <p><u>Deadlines for applying for admission to Teacher Education</u> Application and supporting materials (GACE Program Admission Report, GACE Ethics Certificate, Background Check, and TK20 receipt) are due before the first day of the semester.</p> <ol style="list-style-type: none"> 1. Admission for Fall semester: Applications are due the last Friday in May 2. Admission for Spring semester: Applications due the third Friday in November 3. Admission for Summer semester: Applications are due last Friday in March 	<p>GACE Program Admission Tests (see above for cost)</p> <p>FBI background check (see above for cost)</p> <p>GACE Ethics Assessment (see above for cost)</p> <p>Purchase Tk20 account: \$139 plus tax and processing fee</p> <p>Note: Fees are subject to change. Check with your UTeach advisor for most current information.</p>

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<p>https://columbusstate.tk20.com/. Attach a receipt or print screen with current Tk20 account information to your application.</p> <ul style="list-style-type: none"> • Complete and pass the Georgia Professional Standards Commission's Georgia Educator Ethics Assessment. The fee for this test is \$30. Go to https://gace.ets.org/ethics/about for information and instructions. • Complete Pre-Service Certificate Application (PDF) 		
<p>Apply for student teaching Admission requirements:</p> <ul style="list-style-type: none"> • Students are recommended to meet with their academic advisors before submitting their application in Tk20. • Students must be members in good standing in the Teacher Education Program. • Students must have a minimum score of three on each component of the Model of Appropriate Practice (MAP) Evaluation and proficient on the Rubric for the Evaluation of Dispositions. • Students must complete all courses related to major with a grade of "C" or better unless otherwise approved by the program coordinator. Students need to contact their program coordinator for specific information regarding the approval process. • Students may not hold outside employment during the semester of student teaching without permission from the Coordinator of Student Teaching. • Students must hold current CPR/First Aid certificates and liability insurance before being allowed to register for student teaching course(s). Documentation must be uploaded into Tk20. • Students must not have previously withdrawn from, been denied admission to, and/or been removed from student teaching at CSU or another institution 	<ul style="list-style-type: none"> • Deadlines for submitting student teaching applications are September 15 for students applying to student teach spring semester and January 15 for students applying to student teach fall semester. Applications will be available via Tk20 two months prior to each deadline date. 	<p>University Police background check: \$10</p> <p>CPR training (cost varies); approximately \$40</p> <p>SPAGE membership: \$15</p> <p>Note: Fees are subject to change. Check with your UTeach advisor for most current information.</p>

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<p>unless otherwise approved by the Coordinator of Student Teaching.</p> <ul style="list-style-type: none"> After the submission of the application, the academic advisor/program coordinator will review and recommend application to the Coordinator of Student Teaching for final approval. 														
<p>Take GACE* content tests in your intended field of certification</p> <table border="1" data-bbox="121 513 837 1044"> <thead> <tr> <th>Certification Field</th> <th>Required GACE Content Tests</th> </tr> </thead> <tbody> <tr> <td>Biology</td> <td>Test I (026) Test II (027) Combined Test I and II (526)</td> </tr> <tr> <td>Chemistry</td> <td>Test I (028) Test II (029) Combined Test I and II (528)</td> </tr> <tr> <td>Earth/Space Science (Science tests)</td> <td>Test I (024) Test II (025) Combined Test I and II (524)</td> </tr> <tr> <td>Mathematics</td> <td>Test I (022) Test II (023) Combined Test I and II (522)</td> </tr> <tr> <td>Computer Science</td> <td>Test 554</td> </tr> </tbody> </table> <p>Passing the GACE content tests in your intended field of certification is not required for program completion (i.e., earning your degree). However, you must pass the appropriate GACE content tests in order for CSU to recommend you for teacher certification.</p> <p>Apply for graduation http://graduation.columbusstate.edu/grad_list.php</p>	Certification Field	Required GACE Content Tests	Biology	Test I (026) Test II (027) Combined Test I and II (526)	Chemistry	Test I (028) Test II (029) Combined Test I and II (528)	Earth/Space Science (Science tests)	Test I (024) Test II (025) Combined Test I and II (524)	Mathematics	Test I (022) Test II (023) Combined Test I and II (522)	Computer Science	Test 554	<p>Take the GACE content tests in your intended field of certification during student teaching. Effective Fall 2013, in order for a student to be able to register for the GACE content tests, CSU will have to approve him/her as eligible. Students will be considered eligible to take the GACE content tests during Student Teaching. Students will not be able to request to be approved. This process will be based on successful completion of coursework up to student teaching. The CQTL Office will generate a list of eligible students at the end of each semester after grades are finalized (May, August, & December). The CQTL Office will approve eligible students through the PSC portal. Students will then be able to register for the GACE.</p> <p>See GACE web site for test dates and sites, registration, and other information: http://gace.ets.org/</p> <p>Georgia Professional Standards Commission (PSC) web site: http://www.gapsc.com/EducatorPreparation/Assessment/Testing.aspx</p> <p>Apply online in MyCSU (Student Page, Student Records). Even if students do not wish to participate in the commencement ceremony, an application and fee must be submitted. The graduation fee covers the</p>	<p>GACE Content Assessment Fees: \$193 for combined test (Tests I and II); \$123 for a single test.</p> <p>Note: Fees are subject to change. Go to http://gace.ets.org/about/fees for current fees.</p> <p>Application fee: \$60 (as of Fall 2020) Note: Fees are subject to change. Go to https://graduation.columbusst</p>
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	cost of student diplomas and shipping. <u>Graduation Application Deadlines:</u> Spring- January 30th Summer- May 30th Fall- August 30 th	ate.edu/ for current information.
Complete certification paperwork https://cctl.columbusstate.edu/certification.php	After completion of student teaching Georgia Professional Standards Commission (PSC) web site: http://www.gapsc.com/Certification/ApplicationProcedures.aspx	