

ANNUAL ASSESSMENT TIMELINE

DEPARTMENT ANNUAL REPORT

MAY

JUNE

SEPTEMBER

OCTOBER

TRAINING BEGINS:
Trainings on Taskstream AMS begins! Be on the lookout for posted times and locations

JUNE 15:
All reports are due in Taskstream AMS for supervisor's approval.

JUNE 30:
All reports should be approved and submitted by the supervisors.

SEPTEMBER 15:
All goals for the upcoming year should be submitted in Taskstream AMS.

OCTOBER 30:
Reports due in Taskstream AMS:
 Budget Office
 Bursar's Office
 Recruitment & Admissions

